

CIVIC COALITION FOR FREE AND FAIR ELECTIONS - „COALITION 2007”

REGULATION

Section 1. General provisions

1. **The Civic Coalition for Free and Fair Elections – “Coalition 2007”** (hereinafter – Coalition) is a voluntary union of nongovernmental organizations from the Republic of Moldova which aim at helping to ensure free and fair elections of local public authorities in the Republic of Moldova.
2. The Coalition’s mission is to contribute to a free and fair organization of general local elections in the Republic of Moldova; to consolidate the civil society in order to ensure an informed choice by citizens; to observe the rights of voters and the principle of equality of contestants in the election process.
3. The Coalition functions on the principles of voluntary participation and equality in the rights of all its members.
4. The Coalition members shall be guided in their activity by the *Charter of Free and Fair Elections* (hereinafter – Charter) and the present Regulation.
5. In order to implement the Charter and the Coalition’s mission, the following bodies were created according to Coalition’s Regulation: the Coalition Council (hereinafter – Council), the Executive Committee of the Coalition (hereinafter – Executive Committee), and the Coalition Secretariat (hereinafter – Secretariat).
6. When implementing joint activities, the Coalition members shall be guided by the following principles:
 - non-partisanship, and no political involvement (no party or candidate shall be supported in the name of the Coalition, no party or candidate shall be supported individually by any member of the Coalition);
 - decisions shall be adopted jointly and shall be respected by all the Coalition members;
 - personal opinions and views shall be defined and specified as such when expressed.

Section 2. The Members of the Coalition

1. Members of the Coalition can become nongovernmental organizations from the Republic of Moldova that have signed the Charter, applied for accession and observe the principles of the present Regulation. The decision to grant membership shall be adopted by the Council.
2. The Coalition members have the right to:
 - participate in the Council’s work;
 - participate in the Coalition’s activity;
 - receive from the Council and the Secretariat information on the Coalition’s activity;

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- receive available information on elections, donors, plans of other Coalition members;
 - involve in projects of Coalition members;
 - propose for the Council's discussion the activity of the Secretariat.
3. The Coalition members are under obligation to:
- not engage in political partisanship;
 - contribute to the Coalition's activity;
 - submit to the Coalition Secretariat information about their plans and projects;
 - submit to the Coalition Secretariat monthly reports on their activity;
 - respond to requests made by the Secretariat;
 - inform the Council about any action plans relevant for the Coalition's mission;
 - inform the Secretariat about resignation from the Coalition.

Failure to comply with the obligations and the Charter may serve as basis for exclusion from the Coalition.

4. Observer-members

1. The Coalition's Council may grant the status of observers to the Central Election Commission, international organizations supporting the democratic elections process and independent media outlets both from Moldova or abroad

Section 3. The Coalition Council (hereinafter – Council)

1. The Council is the governing body of the Coalition and is formed out of 7 members, representatives of non-governmental organizations of the Republic of Moldova, which possess relevant experience in ensuring transparent and democratic character in election and political processes, do not support any candidates and accepted to take part in Council's work.
2. Council meetings are open to the Coalition members.
3. The main tasks of the Council are :
- to adopt the Charter of Free and Fair Elections;
 - to approve priorities in the Coalition's activity;
 - to approve declarations and other documents issued by the Coalition;
 - to approve the expelling of members from the Coalition;
 - to establish public relations on behalf of the Coalition;
 - to establish priorities in supporting projects developed by the Coalition members and to recommend them for funding to the Donors' Forum;
 - to ensure effective coordination and mediation of Coalition member activities;
 - to amend the Regulation.
4. The Council meetings shall be deliberative if 50%+1 of the members are present.
5. The Council meetings shall take place at least once per month, and during the election campaign at least twice per month. Extraordinary meetings can be called upon a request of 1/3 of the Council's members.

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6. The sessions of the Council are chaired by a president selected by all members of the Council out of the members of the Council at the end of the previous session. The agenda for the following meeting shall be set by its chairperson (as chosen at the previous meeting) with support from the Secretariat; the agenda shall be circulated to the Council members three days before the meeting.
7. The Council may adopt logistical decisions, including amendments to the Regulation, by a simple majority of the members present. Decisions related to the Coalition's mission shall be approved by consensus. Logistical decisions are matters internal to the Council. Mission matters shall be made known to the public by Coalition's Communication Officer. All decisions concerning the Coalition's mission shall be published in the name of the Coalition members, with signatures mandatory, and may be signed by each member of the coalition.
8. Lack of consecutive attendance of three Council meetings, leads to automatic suspension of the membership status. Withdrawal or suspension of a Council member leads to an automatic reduction in numbers of the Council members.

Section 4. Executive Committee

1. The Executive Committee is the executive body of the Coalition responsible with activities' administration in the period between the Council's sessions.
2. The Executive Committee is selected by the Council and is formed of heads of working groups of the Coalition.
3. The main tasks of the Committee are:
 - to adopt decisions related to current activities of the Coalition
 - implement the Council's decisions
 - drafts statements on issues concerning Coalition's activities
 - drafts decisions for Council's sessions
4. The Committee's ordinary meetings shall take place at least once per week. The extraordinary meetings of the Executive Committee are called at the request of chairperson, of Secretary or at the request of 1/3 of Coalition's members. The meetings are deliberative if 2/3 of the members are present. Decisions of the Executive Committee are taken with a simple majority of 50%+1 vote out of the Committee's members.

Section 5. Coalition Secretariat (hereinafter – Secretariat)

1. The functions of the Secretariat:
 - to prepare Council's meetings, keep minutes during the meetings;
 - to ensure communication with Coalition members;
 - to disseminate information about the Coalition's activities through the Coalition's Communications Officer;
 - to coordinate the development and dissemination of social advertising in the name of the Coalition;
 - to develop and produce the corporate symbols, subject to Council approval, in the name of the Coalition;

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- to organize meetings between the Council and international delegations, donors and state authorities;
- to maintain a complete list of members with appropriate contacts;
- to contribute at building and promoting the public image of the Coalition;
- to carry out other tasks assigned by the Council

2. The Secretary shall be appointed by the Council. The structure of the Secretariat shall be proposed by the Secretary and approved by the Council. The Secretary shall be responsible in front of the Council for the results of the Secretariat's activity.

Section 6. Final provisions

1. All problems and disputes that occurred during the activities of the Coalition are solved in a friendly manner.